



ORAL HISTORY ASSOCIATION  
OF AUSTRALIA (WA BRANCH) INC

## **SPONSORSHIP GRANT**

## **Guidelines and Application Form**

PO BOX 1065  
NEDLANDS WA 6909

ABN 11 814 143 273

Email: [info@ohaa-wa.com.au](mailto:info@ohaa-wa.com.au)  
Website: [www.ohaa-wa.com.au](http://www.ohaa-wa.com.au)



**ORAL HISTORY ASSOCIATION  
OF AUSTRALIA** (WA BRANCH) INC

## **SPONSORSHIP APPLICATION FORM**

Members of the Oral History Association of Australia (W.A. Branch) Inc. may apply for funding assistance to attend a workshop/conference.

Members may apply for funding up to \$500 once in any one financial year.

Application closing dates are as follows:

- 31 January
- 30 April
- 31 July
- 30 October

Applications are open to those wishing to attend a workshop or conference as a presenter or participant.

Please provide the following information in support of your sponsorship application:

<b>Personal Details</b>		
Name: Ms/Mrs/Mr/Dr	First/Personal Name	Family/Surname
Address _____		
Suburb _____	State _____	Post Code _____
Current Member (please circle)	Yes	No
Phone Nos. _____		
Email (please print clearly) _____		

<b>Conference/Workshop Details</b>
Title of Conference/Workshop _____
Date of Conference/Workshop _____
Location of Conference/Workshop _____

**If attending a conference, are you submitting a paper?** (please circle) Yes No

Title of Paper \_\_\_\_\_

Explain the relevance of your presentation on the topic, to the field of oral history, and to your overall work. You may submit this as an attachment if you prefer.

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**STATEMENT OF FINANCIAL NEED**

Please provide the following information:

1. The amount of funding you wish to apply for \$ \_\_\_\_\_

2. A proposed budget for participation at the Conference/Workshop.

Registration Fees \$ \_\_\_\_\_

Travel \$ \_\_\_\_\_

Accommodation \$ \_\_\_\_\_

Other \_\_\_\_\_ \$ \_\_\_\_\_

3. An explanation of why you require assistance to participate in the Conference/Workshop

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4. Indicate other funding sources you have approached or applied for funding

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**SPECIAL CIRCUMSTANCES**

(Such as the centrality of your paper to a particular panel, or that your paper is part of a team project, it will benefit your community, etc.).

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**Attachments**

- 1. A short curriculum vitae [not to exceed two pages].
- 2. A copy of your paper proposal (if applicable)
- 3. A letter of reference from a colleague or mentor familiar with your oral history work.  
 Referee letter should address:
  - a) the *relevance of your sponsorship to oral history*, and
  - b) your need for financial assistance.

Please provide the name, address, and contact information (phone and email) of your referee.

Name: \_\_\_\_\_

Organisation/Position \_\_\_\_\_

Address: \_\_\_\_\_

Phone Nos: \_\_\_\_\_ Email: \_\_\_\_\_

**Criteria for Sponsorship Award**

Priority is given to applicants whose research and professional interests demonstrate a good record of oral history work, whose paper proposal shows strong relevance to oral history, how your attendance will benefit your community, and those who have successfully established a strong financial need.

A written report (approx 500 words) on the workshop or conference is to be forwarded to OHAA WA for printing in the Association's quarterly newsletter *Play Back*. You may also be invited to give a presentation to one of the Association's quarterly general meetings.

Acknowledgement of OHAA WA support to be included in your paper and any promotional materials associated with your attendance at conference/workshop.

Details of successful applications may appear in OHAA publications, website and promotional materials.

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 This completed form, and all requested materials, including your referee's letter, must be forwarded to:  
 The Committee, Oral History Association of Australia (WA Branch) Inc.,  
 P O Box 1065, Nedlands WA 6909, marked '**Sponsorship Application**'  
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